

NORTHBOROUGH HISTORIC DISTRICT COMMISSION

Meeting Minutes for June 27, 2018

Present: Norm Corbin, Amy White, Stephanie Stockman, Leslie Harrison, Brian Smith
(Alternate)

Guests: Julianne Hirsh

The Chairman called the meeting to order at 7:00pm.

- **Previous Meeting Minutes** - A motion was made by Amy and seconded by Leslie to accept the meeting minutes of May 16, 2018. It passed unanimously.
- **Colonial Headstone Preservation Project** - They are beginning to work on this in July. To date one cracked stone has been fixed.
- **Meeting House Historic Sign** – It has not been installed.
- **White Cliffs Reuse Committee Update** – Request for Qualification was to go out on June 18th. Norm has a meeting on July 9th to review the proposals that have been received.
- **CPA Project Planning** –
 - **New Markers/Maps at Burial Grounds** – This will be brought to the attention of the cemetery commission. Scott Charpentier will notify Norm of their next meeting.
 - **Howard Street Cemetery (Historic District Expansion and/ or National Register Nomination)** – This will be brought to the attention of the Cemetery Commission. Scott Charpentier will notify Norm of when their next meeting will be. Stephanie will draft an outline of the steps to expand the historic district using information from *Establishing Local Historic District*.
- **Two Historic Markers (Gale Store, Cold Harbor Brook)** – Amy met with Ellen Racine, and came up with photos for the Cold Harbor Brook with the view being from the bridge. Norm will scan the photos and return them to Amy. Amy wrote up a timeline for the Gale Store sign. Amy and Steph will work on the verbiage for the Gale Store sign to keep it to 70-80 words. Steph will write a draft for the Cold Harbor Bridge sign.
- **Temporary Signs Installed on Historic District Properties** – Norm will talk with Andy Dowd to review in detail the town sign bylaw.
- **Letters of appreciation** – The Habitat of Humanity Letter will be sent out. The 103 Bartlett St letter will be drafted, and a new letter will be sent to 238 Hudson St.
- **Additional Alternate Members** – Michael Dushesneau is a new alternate member.
- **Master Plan Steering Committee Update** – Amy attended the Master Plan Public Input meeting. All the results are online, and there was a lot of participation. There will be 3 public meetings.
- **Applefest** – Amy made a motion to spend \$80.00 for our booth at Applefest. It was seconded by Leslie and accepted unanimously. We will create a poster board for the historic signs in town. Norm will get an estimate for a new banner with the updated name of the

commission. Also, the commission will include updated information on projects at Brigham Street Cemetery and Howard Street Cemetery.

New Business

- **New Selectman Liaison** – Julianne Hirsh
- **New Alternate Member** – Michael Duchesneau
- **Meeting Schedule for the Summer** –The July meeting will be canceled. The next meeting is scheduled for August 15th.

Adjournment

- Leslie made a motion to adjourn the meeting at 8:25. This was seconded by Amy. It passed unanimously.

Respectfully Submitted,

Stephanie Stockman
Secretary